

# Porting - Letter of Authorization

## Name

Your name should appear exactly as it does on your telephone bill

|              |  |
|--------------|--|
| Name         |  |
| Company Name |  |

## Service Address

On file with your current carrier (Please note, this must be a physical location and can not be a PO Box)

|                        |  |
|------------------------|--|
| Address                |  |
| City                   |  |
| State / Province       |  |
| ZIP Code / Postal Code |  |

By signing the below, I verify that I represent the above-named service customer, authorized to change the primary carrier(s) for the telephone number(s) listed, and am at least 18 years of age. The name and address I have provided is the name and address on record with my local telephone company for each telephone number listed. I authorize Talkdesk or its designated carrier partners to act on my behalf and notify my current carrier(s) to change my preferred carrier(s) for the listed number(s) and service(s), to obtain any information Talkdesk and its carrier partners deems necessary to make the carrier change(s), including, for example, an inventory of telephone lines billed to the telephone number(s), carrier or customer identifying information, billing addresses, and my credit history.

For toll free numbers, please reach out to your current carrier to change the RespOrg to TWI01.  
Please do not end service on the number for 10 days after the RespOrg change.

Authorized Signature

Print

Date











